

Board of Supervisors' Meeting April 6, 2021

District Office: 5844 Old Pasco Road, Suite 100 Wesley Chapel, Florida 33544 813.994.1615

www.theverandahscdd.org

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

The Verandahs Clubhouse, 12375 Chenwood Ave., Hudson, FL 34669

Board of Supervisors Stanley Haupt Chair

Thomas May
Tracy Mayle
Allen Adams
Vice Chair
Asst. Secretary
Asst. Secretary

Sarah Nesheiwat Asst. Secretary

District Manager Lynn Hayes Rizzetta & Company, Inc.

District Counsel Vivek Babbar Straley Robin & Vericker

District Engineer Richard Ellis Dewberry Engineering, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

decides decision made the person who to appeal any at meeting/hearing/workshop with respect to any matter considered the at meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 5844 OLD PASCO ROAD, SUITE 100 • WESLEY CHAPEL, FL 33544 www.theverandahscdd.org

March 29, 2021

Board of Supervisors
The Verandahs Community
Development District

FINAL AGENDA

Dear Board Members:

7.

8.

SUPERVISOR REQUESTS

ADJOURNMENT

The meeting of the Board of Supervisors of The Verandahs Community Development District will be held on **Tuesday, April 6, 2021 at 6:30 p.m.,** at the Verandahs Amenity Center, 12375 Chenwood Avenue, Hudson Florida 34669. The following is the final agenda for this meeting:

1. 2. 3.	AUDI	. TO ORDER/ROLL CALL ENCE COMMENTS ON AGENDA ITEMS NESS ITEMS
	A.	None.
4.	STAF	F REPORTS
	A.	District Counsel
	B.	District Engineer
		Landscape & Irrigation
		i. Field Inspection & Observation ReportsTab 1
	D.	Presentation of Aquatics ReportTab 2
	E.	Clubhouse Manager's ReportTab 3
	F.	District Manager
5.		NESS ADMINISTRATION
	Α.	Consideration of Minutes of the Board of Supervisors
		Meeting held March 2, 2021Tab 4
	B.	Consideration of Operations & Maintenance
		Expenditures for February 2021Tab 5
	C.	Consideration of Yellowstone Landscape ProposalsTab 6
6.		ENCE COMMENTS

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Lynn Hayes

Lynn Hayes, District Manager

THE VERANDAHS

FIELD INSPECTION REPORT



March 29, 2021
Rizzetta & Company
Jason Liggett – Field Services Manager



SUMMARY & CHENWOOD AVENUE

General Updates, Recent & Upcoming Maintenance Events

❖ After Fert/Pest applications make sure we are removing signs after area is dried up.

The following are action items for Yellowstone to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. Red text indicates deficient from previous report. Bold Red text indicates deficient for more than a month. Green text indicates a proposal has been requested. Blue indicates irrigation. I have added Orange for continuing services.

- 1. Continue to remove leaf debris from beds throughout Chenwood Avenue.
- Diagnose and treat declining Loropetalum on the Exit side of Chenwood Avenue, before the parking insert. (Pic 2)



- 3. In the same bed there is a cut drip line please have it repaired.(Pic 3>)
- 4. Diagnose and treat browning in Parsoni Juniper on Chenwood Avenue, exit side at parking insert.
- 5. Diagnose and Treat browning areas of turf on the Entrance side as you enter the -

community on Chenwood Avenue. Could this be from fertilizer being spilled? (Pic 5)







CHENWOOD AVENUE

- 6. Improve the vigor in the Dwarf Bottle Brush at the entrance gate on Chenwood Avenue.
- 7. Remove the dead Flax Lilly in the center island on Chenwood Avenue just inside the entry gate.
- 8. Improve the bed weeds in the lift station on White Bluff Road. Once weeds are treated recreate soft edge.(Pic 8)



9. The plant material around the Amenity center is still needing to be replaced. Please provide a date for this to be completed.



10. Note for the board, on the back side of the Amenity Center there is debris that needs to be thrown away. (Pic 10)





THE VERANDAHS

FIELD INSPECTION REPORT



March 29, 2021 Rizzetta & Company Jason Liggett – Field Services Manager



SUMMARY & CHENWOOD AVENUE

General Updates, Recent & Upcoming Maintenance Events

❖ After Fert/Pest applications make sure we are removing signs after area is dried up.

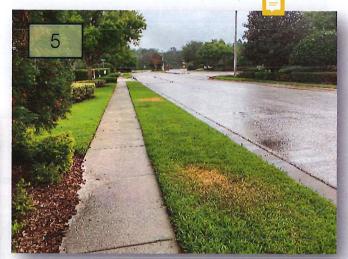
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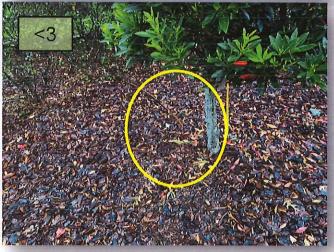
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community on Chenwood Avenue. Could this be from fertilizer being spilled? (Pic 5)







Summary of Comments on Slide 1

Page: 2

Number: 1 Author: jstephens Subject: Sticky Note Date: 3/29/2021 2:38:58 PM

I will watch the turf , this was when we did a heavy spray treatment and the irrigation well was closed its looking better now.

Number: 2 Author: jstephens Subject: Sticky Note Date: 3/29/2021 2:32:21 PM The leaves are cleaned up on each visit and will continue weekly.

Number: 3 Author: jstephens Subject: Sticky Note Date: 3/29/2021 2:35:00 PM

I will have the plants treated, this is the same issue that we have been dealing with were the copper leaves are being installed i will have them treated and then perform a cut back.

Number: 4 Author: jstephens Subject: Sticky Note Date: 3/29/2021 2:35:46 PM
This will be repaired 3/30/21

Number: 5 Author: jstephens Subject: Sticky Note Date: 3/29/2021 2:36:51 PM
Last week i found spider mites in the juniper and they have been treated, we will treat again next week.

CHENWOOD AVENUE

6. Improve the vigor in the Dwarf Bottle Brush at the entrance gate on Chenwood Avenue.

7. Remove the dead Flax Lilly in the center island on Chenwood Avenue just inside the entry gate.

8. Improve the bed weeds in the lift station on White Bluff Road. Once weeds are treated recreate soft edge.(Pic 8)



9. The plant material around the Amenity center is still needing to be replaced. Please provide a date for this to be completed.



10. Note for the board, on the back side of the Amenity Center there is debris that needs to be thrown away. (Pic 10)





Page: 3

Number: 1 Author: jstephens	Subject: Sticky Note Date: 3/29/2021 2:40:15 PM	
All the shrubs have been fertil	ilized at this time they took it hard from the frost and should continue to improve.	
Number: 2 Author: jstephens I will have it removed the next	Subject: Sticky Note Date: 3/29/2021 2:40:43 PM	
Number: 3 Author: jstephens	Subject: Sticky Note Date: 3/29/2021 2:41:20 PM	Military and the second
Number: 4 Author: jstephens	Subject: Sticky Note Date: 3/29/2021 2:42:54 PM	
the copper leaves will no be a	available untill 4-1-21 i will install the plants at the club house at the same time.	



MEMORANDUM

Date: March 3, 2021

To: Verandahs CDD Board and District Manager

From: Richard Ellis, PE, District Engineer

Subject: March Board Report

1. Road Maintenance Agreement

Following the February Board meeting, we were contacted by Bryan Radcliff, former District Manager, to research a maintenance agreement that the CDD has with the county regarding roads in the community. Mr. Radcliff informed us the issue was regarding potholes in the community. We contacted the county and they provided a copy of the attached agreement. We provided the document via email to the new District Manager noting that it only pertained to the entrance to the community. We later received information from the county that there are no other maintenance agreements between the CDD and the county.

2. Certificate of Completion for Series 2016 Project

As requested by the District Manager, we provided a certification letter stating that the project was completed and that the amount of the proceeds was consistent with cost estimates of the project.

Distribution List:
CDD Boards
S:\50078144 - Verandahs CDD\Board Meetings\Reports

AQUAGENIX / DEANGELO BROTHERS, INC.

SERVI	CER	EPOR	T
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CUSTOMER	he was	andahs
TECHNICIAN 1	niket	+
DATE 3-10)-21 AC	CCOUNT#

SITE 1,3,10,20, 30,50,60,40, 10,90,100, 110,150,120, 130.	Morechow A Morechow	AMBOAT #	100 AOULANUE #	AND STATE OF THE S	1000 40 M	CAN AGENTER	Solution A. Co.	AMINISH LO WILLIAM PORTO	WEATHER CONDITIONS

COMMENTS: Trouted SSR & penay wart acound every pond Grass is at a minimal.



- Algae & Aquatic Weed Control Programs
- Restoration of Neglected Sites
- Fish Stocking Programs
- Water Quality Testing
- Wetland Creation, Restoration & Management
- Floating Fountains & Lighting Systems
- Lake Aeration Systems
- Mechanical Weed Removal
- Noxious Tree & Brush Control
- Monitoring & Mitigation Services
- Right-of-way Weed Control

Central Florida Branch Office Orlando, FL (407) 892-0136 Southeast Florida Branch Office Fort Lauderdale, FL (954) 943-5118 West Central Florida Branch Office Sarasota, FL (941) 371-8081 Southwest Florida Branch Office Ft. Myers, FL (239) 561-1420

West Palm/Treasure Coast Office West Palm Beach, FL (561) 881-1291 Tampa Bay Area Branch Office Tampa, FL (813) 627-8710 North Florida Branch Office Jacksonville, FL (904) 262-2001



12375 Chenwood Avenue

Hudson, Florida 34669

March 2021 Clubhouse Operations/Maintenance Updates

- Touch up Paint
- Purchased Paintings/ Pictures for clubhouse(additional)
- Ongoing Covid Disinfectant cleaning of Gym

Vendor Services Performed and/or Site Visits

- Tampa Press (Sign) installed on 3/15/21
- Cleaning Service every Monday and Thursday

Facility Usage

- CDD MEETING 3/2/21
- ACC MEETING 3/4/21
- CCR MEETING 3/15/21
- SFH ACC MEETING 3/16/21
- BIRTHDAY PARTY 3/21/21

Resident payment Log

Access Card Replacement: 30.00
Clubhouse rental deposit: 250.00
Clubhouse rental deposit: 250.00
ClubhOUSE rental deposit: 250.00

Suggestions/Concerns

- Future event Planning for Spring/ Summer
- Consideration for additional folding chairs

MINUTES OF MEETING 1 2 3 Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may 4 5 need to ensure that a verbatim record of the proceedings is made, including the 6 testimony and evidence upon which such appeal is to be based. 7 THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT 8 9 The meeting of the Board of Supervisors of The Verandahs Community 10 Development District was held on Tuesday, March 2, 2021 at 8:30 a.m., at the Verandahs 11 Amenity Center, 12375 Chenwood Avenue, Hudson, Florida 34669 12 13 Present and constituting a quorum: 14 15 16 Stanley Haupt **Board Supervisor, Chair Board Supervisor, Vice Chair** Thomas May 17 Tracy Mayle Board Supervisor, Asst. Secretary (via conf. call) 18 Allen Adams **Board Supervisor, Asst. Secretary** 19 Board Supervisor, Asst. Secretary (via conf. call) Sarah Nesheiwat 20 21 22 Also present were: 23 District Manager, Rizzetta & Company, Inc. 24 Lynn Haves Jason Liggett 25 Field Services, Rizzetta & Company, Inc. Wesley Elias **Clubhouse Manager** 26 Jamie Stephens Representative, Yellowstone Landscape 27 Amenity Services, Rizzetta & Company, Inc. Deneen Klenke 28 Vivek Babbar District Counsel, Straley, Robin, Vericker 29 (via conf. call) 30 District Engineer, Dewberry Engineering 31 Richard Ellis (via conf. call) 32 33 34 Audience None 35 FIRST ORDER OF BUSINESS Call to Order 36 37 38 Mr. Hayes called the meeting to order and conducted roll call, confirming a quorum for the meeting. 39 40 SECOND ORDER OF BUSINESS **Audience Comments on Agenda Items** 41 42 No audience members present. 43

44

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT March 2, 2021 Minutes of Meeting Page 2

THIRD ORDER OF BUSINESS Consideration of Clubhouse Signage 45 **Proposals** 46 47 48 Mr. Hayes presented the Romaner Graphics signage proposal. He informed the Board the proposal for 2 signs is \$370. 49 50 On a Motion by Mr. May, seconded by Mr. Haupt, with all in favor, the Board of Supervisors approved the Romaner Graphics proposal in the amount of \$370 for two clubhouse signs, for The Verandahs Community Development District. 51 FOURTH ORDER OF BUSINESS Consideration of Resolution 2021-02. 52 **Re-Designating Assistant Secretary** 53 54 Mr. Hayes stated that Management is recommending that he be added as an 55 Assistant Secretary for signatory purposes. 56 57 58 On a Motion by Mr. May, seconded by Mr. Haupt, with all in favor, the Board of 59 Supervisors approved Resolution 2021-02, appointing Lynn Hayes as an Assistant 60 Secretary for The Verandahs Community Development District. 61 FIFTH ORDER OF BUSINESS Consideration of Resolution 2021-03, 62 **Declaring 2016 Project Complete** 63 64 65 On a Motion by Mr. Haupt, seconded by Mr. May, with all in favor, the Board of Supervisors adopted Resolution 2021-03, and the District Engineering Certificate of 66 Completion for the Series 2016 Project and finalizing the 2016 special assessments, for 67 the Verandahs Community Development District. 68 69 70 SIXTH ORDER OF BUSINESS Staff Reports 71 72 Α. **District Counsel** 73 No report. 74 75 В. **District Engineer** Discussion ensued about who maintains the District roads. 76 77 maintains the roads with the exception of the roads from the gate out to 78 State Road 52. 79 C. **Landscape & Irrigation** 80 81 Mr. Liggett presented and reviewed the Field Inspection Report dated 82

83

February 16, 2021.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT March 2, 2021 Minutes of Meeting Page 3

84 85 D. **Clubhouse Manager's Report** 86 87 Mr. Elias presented his manager's report to the Board. 88 E. **District Manager** 89 Mr. Haves announced that the next regular meeting is scheduled for April 6, 90 2021 at 6:30 p.m. at The Verandahs Clubhouse, located at 12375 91 Chenwood Avenue, Hudson, Florida 34669. He informed the Board he is 92 beginning to work on the proposed budget for Fiscal Year 2021-2022 and 93 plans to provide the proposed budget at the June 1, 2021 meeting. 94 95 96 SEVENTH ORDER OF BUSINESS Consideration of Minutes of the 97 Board of Supervisors' Meeting held 98 on February 2, 2021 99 100 Mr. Hayes presented the Minutes of the Board of Supervisors' Meeting held on February 2, 2021 to the Board for consideration. There was a correction made to the 101 date and time of the prior meeting. 102 103 On a Motion by Mr. May, seconded by Ms. Nesheiwat, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on February 2, 2021, as amended, for The Verandahs Community Development District. 104 **EIGHTH ORDER OF BUSINESS** Consideration of **Operations** 105 **Maintenance Expenditures for January** 106 107 2021 108 Mr. Hayes presented the January 2021 Operations & Maintenance Expenditures to 109 110 the Board for ratification. 111 On a Motion by Mr. Haupt seconded by Mr. May, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for January 2021 (\$30,434.21), for The Verandahs Community Development District. 112 **Audience Comments and Supervisor NINTH ORDER OF BUSINESS** 113 114 Requests 115 The Board indicated they have not received any monthly aquatics reports and 116 asked that Mr. Hayes contact the aquatics vendor to get this taken care of. 117 118

Adjournment

TENTH ORDER OF BUSINESS

119

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT March 2, 2021 Minutes of Meeting Page 4

120		
		by Mr. May, with all in favor, the Board of 9:32 a.m., for The Verandahs Community
121 122 123 124		
125	Assistant Secretary	Chair / Vice Chair

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures February 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2021 through February 28, 2021. This does not include expenditures previously approved by the Board.

The total items being presented:	\$34,688.53
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

Paid Operation & Maintenance Expenditures

February 1, 2021 Through February 28, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
Allen Adams	002321	AA020221	Board of Supervisors Meeting 02/02/21	\$	200.00
Aquagenix	002322	4100834	Pond Maintenance 01/21	\$	1,155.00
Crestmark Vendor Finance	002335	121660	Lease 193024-VF000 02/21	\$	323.75
Digital South Communications, Inc.	002323	593510974	Monthly Phone Service 02/21	\$	42.88
FITREV Inc.	002332	22551	Quarterly Preventative Maintenance 02/21	\$	185.00
Frontier Communications of Florida	002324	727-856-7773-073119- 5 02/21		\$	280.07
Harry & Stacey Haney	002336	021521	Refund Of Deposit Of Clubhouse Rental 02/21	\$	250.00
High Trim, LLC	002326	3191	Tree Maintenance 02/21	\$	1,625.00
Pasco County Utilities Services Branch	002337	14564085	12375 Chenwood Avenue 01/21	\$	65.20
Rizzetta & Company, Inc.	002315	INV0000055987	District Management Fees 02/21	\$	4,320.33
Rizzetta Amenity Services, Inc.	002316	INV0000000008453	Actual Bi-Weekly Payroll 01/22/21	\$	986.63
Rizzetta Amenity Services, Inc.	002333	INV00000000008481	Actual Bi-Weekly Payroll 02/05/21	\$	1,658.75

Paid Operation & Maintenance Expenditures

February 1, 2021 Through February 28, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice	<u>Amount</u>
Rizzetta Amenity Services, Inc.	002333	INV0000000008533	Out of Pocket Expenses 01/21	\$	131.19
Rizzetta Technology Services, LLC	002314	INV000006783	Website Hosting Services 02/21	\$	100.00
Rust-Off Inc.	002330	29212	Chemicals for Rust Prevention 01/21	\$	790.00
Sarah Nesheiwat	002329	SN020221	Board of Supervisors Meeting 02/02/21	\$	200.00
Securiteam Inc	002334	13929	Quarterly Monitoring 02/21	\$	150.00
Stanley Haupt	002325	SH020221	Board of Supervisors Meeting 02/02/21	\$	200.00
Staples	002317	3467219677	Office Supplies 01/21	\$	46.99
Staples	002338	3469208695	Office Supplies 02/21	\$	24.99
Straley Robin Vericker	002318	19381	General Legal Services 01/21	\$	256.50
Suncoast Sparkling Cleaning	002331	243	Clubhouse Cleaning 01/21	\$	525.00
Service Inc Thomas M May	002327	TM-020221	Board of Supervisors Meeting 02/02/21	\$	200.00
Tracy E. Mayle	002328	TM020221	Board of Supervisors Meeting 02/02/21	\$	200.00

Paid Operation & Maintenance Expenditures

February 1, 2021 Through February 28, 2021

Vendor Name	Check Numb	per Invoice Number	Invoice Description	Inv	oice Amount
Verandahs CDD	CD020	CD020	Debit Card Replenishment	\$	178.80
Withlacoochee River Electric	002320	10365384 01/21	Summary Billing 01/21	\$	3,763.00
Cooperative, Inc. Yellowstone Landscape	002319	TM 182793	Winter Annuals 01/21	\$	950.40
Yellowstone Landscape	002319	TM 182794	Tree Removal 01/21	\$	760.05
Yellowstone Landscape	002319	TM 183793	Monthly Landscape Maintenance 01/21	\$	7,559.50
Yellowstone Landscape	002339	TM 189116	Monthly Landscape Maintenance 02/21	\$	7,559.50
Report Total				\$	34,688.53



Proposal #119603

Date: 03/29/2021 From: Jamie Stephens

Proposal For

Location

The Verandahs CDD c/o The Verandahs CDD 5844 Old Pasco Rd Suite 100 Wesley Chapel, FL 33544

main: mobile: 13729 Royston Bend Hudson, FL 34669

Property Name: The Verandahs CDD

Verandahs crab grass removal and Bahia install.

Terms: Net 30

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT						
Labor to remove and install Bahia sod.	1600.00	\$1.23	\$1,972.66						
Cost to remove the crab grass in the island across from the pool/clubhouse and install new bahia.									
Client Notes									
Proposal to remove the Crab Grass in the island across from the club hor	Proposal to remove the Crab Grass in the island across from the club house /pool entry and install new Bahia.								
	SUBTOTAL		\$1,972.66						
Signature	SALES TAX		\$0.00						
X	TOTAL		\$1,972.66						

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact	Assigned To
Print Name:	Jamie Stephens Office: jstephens@yellowstonelandscape.com
Date:	



Proposal #119602

Date: 03/29/2021

From: Jamie Stephens

Proposal For

Location

The Verandahs CDD c/o The Verandahs CDD 5844 Old Pasco Rd Suite 100 Wesley Chapel, FL 33544

main: mobile: 13729 Royston Bend Hudson, FL 34669

Property Name: The Verandahs CDD

Entry way crape myrtle trimming

Terms: Net 30

DESCRIPTION		QUANTITY	UNIT PRICE	AMOUNT
General Labor		1.00	\$780.75	\$780.75
labor to cut trees.				
¥				
dump fees		1.00	\$150.00	\$150.00
Subcontractor Cost	,	0.00	\$0.00	\$0.00
Client Notes				
Proposal to cut back the large crape myrtles at t	he entrance to the Verar	ndahs.		
		SUBTOTAL		\$930.75
Signature		SALES TAX		\$0.00
x		TOTAL		\$930.75

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact	Assigned 10
Print Name:	Jamie Stephens Office: jstephens@yellowstonelandscape.com -
Date:	_